



**First Aid Station
Daily Report**

Note: *Authorised operators of a First Aid Station within Ras Laffan Industrial City are required to submit daily written Case Reports in compliance with standards and specifications contained within the "Guidelines for the Establishment and Operation of First Aid Stations Within Ras Laffan Industrial City".*

In accordance with QP health and safety requirements, each case should include a reference number to a specific Accident/Incident Report. If the First Aid Station is operated on a shift basis, each shift shall duly complete the Record Sheet(s) prior to the end of the shift and submit same to the RLC Medical Centre within 24 hours.

Case Information to be Completed by First Aid Station Representative

Name of Operating Organisation		First Aid Station Identifier #		File Reference #	
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SL No.	Patient Name	Complaint/Diagnosis	Action Taken	Inc/Acc Report # (if applicable)

I verify that the information contained in this application is true and complete, and I consent to allow inspections of the first aid station records by authorised representatives.

Authorised Representatives's Name : _____ Signature: _____ Date: _____ Time: _____
(dd/mm/yy) (24 hr. clock)